

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
PUBLIC HEALTH SERVICE
NATIONAL INSTITUTES OF HEALTH
DIVISION OF RESEARCH GRANTS

RECOMBINANT DNA MOLECULE PROGRAM ADVISORY COMMITTEE
FEBRUARY 28, 1975
CAPRI ROOM
BELLEVUE HOTEL
SAN FRANCISCO, CALIFORNIA
9 A.M.

A G E N D A

- I. CALL TO ORDER AND ANNOUNCEMENTS BY EXECUTIVE SECRETARY
- II. INTRODUCTORY REMARKS BY CHAIRMAN -
DR. DeWITT STETTEN, JR., DEPUTY DIRECTOR FOR SCIENCE, NIH
- III. REMARKS ON ROLE OF THE COMMITTEE -
DR. LEON JACOBS, ASSOCIATE DIRECTOR FOR COLLABORATIVE RESEARCH, NIH
- IV. ISSUES FOR DISCUSSION -

ROLE OF THE COMMITTEE

RELATIONSHIP OF COMMITTEE TO NATIONAL ACADEMY OF SCIENCES AND NATIONAL
SCIENCE FOUNDATION

CONSIDERATION OF GUIDELINES FOR RESEARCH INVOLVING RECOMBINANT DNA
MOLECULES

CONSIDERATION OF OVERSEEING AN EXPERIMENTAL PROGRAM

CONSIDERATION OF WORKSHOPS IN SPECIFIC AREAS

PREPARATION OF POSITION PAPERS
- V. FUTURE MEETING DATES



THE SECRETARY OF HEALTH, EDUCATION, AND WELFARE
WASHINGTON, D. C. 20201

CHARTER

Recombinant DNA Molecule Program Advisory Committee

Purpose

In accordance with Section 301 of the Public Health Service Act (42 U.S.C. 241), the Secretary of Health, Education, and Welfare is directed to conduct research, investigations, experiments, demonstrations, and studies relating to the causes, diagnosis, treatment, control and prevention of physical diseases and impairments of man. In carrying out this mandate, exploration of the genetics of microbial agents and of animal cells by use of the technology of study of DNA (deoxyribonucleic acid) recombinants offers tremendous promise of uncovering basic aspects of health and disease, and is appropriate for support by the National Institutes of Health. However, the use of this technology has various possible hazards because new types of organisms, some potentially pathogenic, can be introduced into the environment if there are no effective controls. The technology is also capable of producing microbial organisms which can be useful or harmful to agriculture or industry, and thus secondarily affect human health. The goal of the Committee is to investigate the current state of knowledge and technology regarding DNA recombinants, their survival in nature, and transferability to other organisms; to recommend programs of research to assess the possibility of spread of specific DNA recombinants and the possible hazards to public health and to the environment; and to recommend guidelines on the basis of the research results. This Committee is a technical committee, established to look at a specific problem.

Authority

42 U.S.C. 217a. This Committee is established in accordance with, and is governed by, the provisions of Public Law 92-463, which sets forth standards for the formation and use of advisory committees.

Function

The Recombinant DNA Molecule Program Advisory Committee shall advise the Secretary, Health, Education, and Welfare, the Assistant Secretary for Health, Department of Health, Education, and Welfare, and the Director, National Institutes of Health, concerning a program for the

evaluation of potential biological and ecological hazards of DNA recombinants of various types, for developing procedures which will minimize the spread of such molecules within human and other populations, and for devising guidelines to be followed by investigators working with potentially hazardous recombinants. The Committee may recommend special workshops for exploration of particular problems.

Structure

The Committee shall consist of twelve members, including the Chairman. Members shall be selected by the Secretary, or his designee, from authorities knowledgeable in the fields of molecular biology, virology, genetics and microbiology.

Members shall be invited to serve for overlapping 4-year terms; terms of more than two years are contingent upon the renewal of the Committee by appropriate action prior to its termination.

Management and staff services shall be provided by the Division of Research Grants, Office of the Associate Director for Scientific Review, who shall designate an Executive Secretary.

Meetings

Meetings shall be held approximately four times a year at the call of the Chairman, with the advance approval of a government official who also approves the agenda. A government official is present at all meetings.

Meetings shall be open to the public except as determined otherwise by the Secretary; notice of all meetings shall be given to the public.

Meetings shall be conducted, and records of the proceedings kept, as required by applicable laws and Departmental regulations.

Compensation

Members who are not full-time Federal employees shall be paid at the rate of \$100 per day, plus per diem and travel expenses in accordance with Standard Government Travel Regulations.

Annual Cost Estimate

Estimated annual cost for operating the Committee, including compensation and travel expenses for members but excluding staff support is \$50,000. Estimate of annual man years of staff support required is two, at an estimated cost of \$35,000.

Reports

An annual report shall be submitted to the Secretary and the Assistant Secretary for Health through the Director, NIH, not later than August 15 of each year, which shall contain as a minimum a list of members and their business addresses, the Committee's functions, dates and places of meetings, and a summary of the activities and recommendations made during the fiscal year. A copy of this report shall be provided to the Department Committee Management Officer.

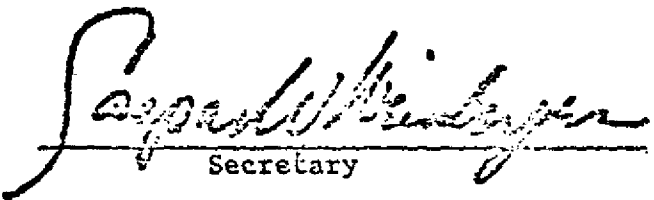
Termination Date

Unless renewed by appropriate action prior to its expiration, the Recombinant DNA Molecule Program Advisory Committee will terminate two years from the date the charter is approved.

APPROVED:

OCT 7 1974

Date


Secretary



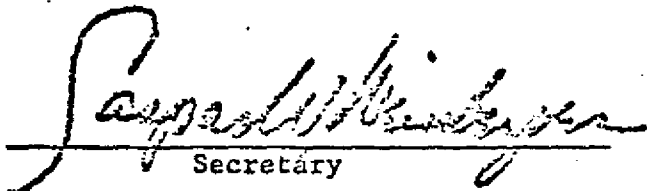
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DELEGATION OF AUTHORITY TO DESIGNATE THE CHAIRMAN
AND INVITE MEMBERS TO SERVE ON THE
RECOMBINANT DNA MOLECULE PROGRAM ADVISORY COMMITTEE

Effective immediately, I hereby delegate to the Assistant Secretary for Health, authority to designate the Chairman, as well as to approve the selection of and appoint members to serve on the Recombinant DNA Molecule Program Advisory Committee. This authority may be redelegated; redelegation will be effected by memorandum, copies of which will be delivered to the Department Committee Management Officer within five working days.

0017 1974

Date


Secretary



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FINDING

I hereby find that establishment of the Recombinant DNA Molecule Program Advisory Committee is authorized by 42 U.S.C. 217a.

I further deem, after consultation with the Director, Office of Management and Budget, that such establishment is desirable to provide advice to the Secretary, the Assistant Secretary for Health, and the Director, NIH, in connection with this Department's functions; that neither the Department nor any of its existing committees can feasibly perform these duties; and that a satisfactory plan for appropriate balance of committee membership has been submitted.

OCT 7 1974

Date


Secretary